



# RESIDENTIAL CLEANING CHECKLIST

## DUSTING: (ALL ROOMS)

- All wood work including: (generally every horizontal surface)
  - Cabinet/drawer facings, furniture (leather or wood), window sills, baseboards, railings, door panels, shelves, etc
- Light fixtures, lamps, ceiling fans, vent covers, Outlet/Light plates,
- Wood/Plastic blinds
- All décor, pictures, Knick knacks, towel holders, toilet paper holders
- Where ceiling meets wall, and wall meets wall
- Electronics

## GLASS CLEANING: (ALL ROOMS)

- All mirrors
- Patio or front door windows (Outsides in of these windows included in temps above 40 degrees)
- All other windows (full initial clean, then as needed)
- Picture glass, other glass décor items, bathroom scales, shower doors (all when needed)
- Washer & Dryer

## PICK-UP & STRAIGHTENING: (ALL ROOMS)

- Make beds
- Fold blankets & fluff Pillows
- **Light** Pick-up of toys, dirty laundry & miscellaneous items
- Empty garbage receptacles

## VACUUM AND/OR WASH FLOORS & RUGS: (ALL ROOMS)

- All hard surface floors vacuumed and hand-washed
- All carpets vacuumed (edging of carpets vacuumed as needed)
- Rugs: shaken out or vacuumed; whichever is best applicable
- Blinds (vacuumed if needed)
- Fabric furniture (vacuumed if needed)

## BATHROOM SPECIFIC:

- **All Rooms tasks performed Plus the following:**
- Scrub all showers & tubs (fiberglass, glass, door tracks, tile/grout)
- Scrub vanity counters & sinks/sink drains, toothbrush holders, wipe off and tidy all vanity counter items
- Scrub toilet inside, Clorox wipes on whole outside

## **KITCHENS AND/OR BAR AREA SPECIFIC:**

- **All Rooms tasks performed Plus the following:**
  - Wash off all counters including items on sitting on counters (small appliances, décor, etc)
  - Wipe cabinet & drawer facings
  - Wash, glass clean, or stainless-steel polish on appliances (depends on which type)
  - Inside of microwave washed out
  - Stove top scrubbed (glass tops, grates, stainless, etc)
  - Wash tables, chairs and highchairs
  - Scrub out sinks
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## **MOVE IN/OUT CLEANINGS:**

**These cleanings cover everything listed above for residential cleaning, as well as the following:**

- Vacuum & wash inside cabinets & drawers & on top of cabinets
- Wash woodwork (if requested)
- Wash window sills (if requested)
- Scrub/wash inside oven and/or fridge (if requested) **(these are add-on items, seeing pricing)**

## **OVEN INSIDE:**

- Includes full cleaning on walls, bottom, racks, door & oven drawer

## **FRIDGE/FREEZER INSIDE: (fridge & freezer must be empty)**

- Includes full cleaning of all walls, drawers and shelves in fridge and freezer

## **WASHING WOODWORK:**

- Handwashing of all requested wood work with microfiber cloth and gentle soap including: trim, baseboards, doors, door frames, railings, cabinetry, shelving and built-ins, and any other wood furniture if requested.

## **WASHING BLINDS:**

- Handwashing any type of metal, faux wood, or wood blinds by hand with microfiber cloth and gentle soap.

## **WASHING WINDOWS: (No exterior windows included)**

- Handwashing of wood frames, vinyl, inside sill (part of sill when window is opened) and glass.
- Polishing glass

\*Please note that we will not perform any other tasks other than what is listed on our cleaning checklist.